

ANNEX TO THE ERASMUS + INTER-INSTITUTIONAL AGREEMENT

Key Action 1 – mobility for learners and staff – Higher education Student and Staff Mobility

1. Information about higher education institutions

1.1 Institutional details

| | |
|-----------------------------------|--|
| Name of the Institution | EUHT StPOL affiliated to Girona University |
| Erasmus code | E GIRONA02 |
| Institution website | www.santpol.edu.es |
| Information for incoming students | www.udg.edu/internacional |
| | |

1.2 Main contacts

| | |
|----------------------------------|---|
| Institutional Coordinator | Laura Ripoll, Head International Office |
| Contact details | Universitat de Girona Edifici les Àligues International Relations Office Address Pl. Sant Domènec, 3 – 17071 Girona Phone +34 972 418 075 Fax +34 972 418 031 Email laura.ripoll@udg.edu |
| EUHT contacts | Lluís Serra, Director lluis.serra@santpol.edu.es |
| | Blanca Roura, Coordinator International Office Address Ctra. Nacional II, s/n - 08395 Sant Pol de Mar (Barcelona) Phone +34 937600212 Email blanca.roura@santpol.edu.es |

2. Recommended language skills

| Language of Instruction | Recommended language of instruction level* | Type of mobility |
|-------------------------|--|------------------------------|
| Spanish/English | B2 | Student mobility for studies |
| English | B2 | Staff mobility for teaching |

Subjects are taught in Spanish and English.

*Level according to Common European Framework of Reference for languages (CEFR)

3. Calendar

3.1 Applications/information on nominated students must reach EUHT StPOL by:

| | |
|--------------------|--------------|
| Autumn term | 1st June |
| Spring term | 1st November |

| ACADEMIC CALENDAR 2019-20 | |
|---------------------------|---|
| Autumn semester | 30 th September to end January |
| Spring semester | 3rd February to End May |

| | |
|-------------------|--|
| Nomination | Nominations must be sent to blanca.roura@santpol.edu.es |
| Decision | The receiving institution will send its decision within 2 weeks. |
| Admission | Nominated students will receive information about <ul style="list-style-type: none"> ✓ Course content ✓ Erasmus student enrolment application ✓ Erasmus guide |

| | |
|---|---|
| Introductory course on Catalan language and culture (optional) | Before the beginning of the semester, students can enrol the Introductory course in Girona University. https://www2.udg.edu/Doyouwanttocome/Informacionspractiques/Languageandculture/tabid/17577/language |
|---|---|

4. Information

4.1 Grading system of the Institution

| |
|---|
| <p>In the Spanish university system, ratings are based on the total score of 10 points, with one decimal allowed, obtained by the student in each subject, according to the following scale:</p> <p>Fail (SS): 0-4,9. Pass (AP): 5 to 6.9. Good (NT): 7 to 8.9. Excellent (SB): 9-10.</p> <p>A subject is considered overcome from Pass (5).</p> <p>ECTS: http://www.udg.edu/tabid/17562/language/ca-ES/Default.aspx</p> |
|---|

| Transcript of records | |
|------------------------------|--------------|
| Autumn term | End February |
| Spring term | End June |

4.2 Insurance

| | |
|--------------------|---|
| Information | The student has to present the European Health Insurance Card (EHIC). Incoming students are responsible to have an appropriate insurance that covers the exchange period. |
|--------------------|---|

4.3 Residence permit

EU citizens staying in Spain for more than three months can register their right to reside after their arrival to Spain (within first month after arrival). The police station grant this permit.

Information and assistance can be provided by the following contact points and information sources:

| | |
|------------------------|---|
| Contact details | erasmus@santpol.edu.es |
| Website | http://www.santpol.edu.es/es/admisiones/estudiantes_internacionales |

4.4 Housing

EUHT StPOL will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts and information sources:

| | |
|------------------------|---|
| Contact details | blanca.roura@santpol.edu.es |
| Website | http://www.santpol.edu.es/en/admissions/residence_hall?dpto= |

For any further information you can contact: blanca.roura@santpol.edu.es